

The Rocky Mount Christmas Parade

Marching Band Application Form

Parade Time: **Sunday, December 4, 2016 at 3:00pm**

Name of Band: _____

Address: _____ City _____ State _____ Zip Code _____

Contact Person: _____

Telephone: _____ FAX: _____ E-mail: _____

Number of musicians: _____

Number of people in band front (majorettes, flags, etc.): _____

Does band have any special elements or features? _____ Explain: _____

In order to apply to participate in the Parade, please return completed and signed Marching Band Application Form by **Friday November 18, 2016**. It must be returned to the Rocky Mount Parks and Recreation Department's administrative office on the 3rd floor of City Hall or can be faxed to 252-972-1232. It can be mailed to:

**Rocky Mount Parks & Recreation
Christmas Parade
P.O. Box 1180
Rocky Mount, NC 27802**

Every effort will be made to admit all qualifying marching bands to the Parade. However, should a large number of bands apply, limited funds could necessitate rejection of some qualified applicants. Bands will be notified of acceptance.

I have read the Rocky Mount Parade rules and agree that my organization will comply. I will not hold the Rocky Mount Christmas Parade Committee, and/or the City of Rocky Mount liable for accidents/injuries which result from participation in the Rocky Mount Christmas Parade.

Date

Signature of contact person

Rocky Mount Christmas Parade

December 4, 2016

To insure general quality of our parade, all participants are required to abide by the following rules and guidelines. If you have questions, please contact the Rocky Mount Parks & Recreation Department office at 972-1159.

1. Participation by commercial enterprises is restricted to sponsorship of floats, bands, character balloons, and uniformed marching units.
2. The attached **marching band entry application** must be completed and returned to the Rocky Mount Parks & Recreation Department office on the 3rd floor of City Hall no later than **Friday November 18, 2016**. (Rocky Mount Parks & Recreation, Christmas Parade, P.O. Box 1180, Rocky Mount, NC 27802)
3. All entries will be inspected prior to the parade. Inspections will be done in the staging area. Entries must be in their assigned spots and ready to parade no later than 2:30 p.m. You must have your parade permit.
4. The Parade Committee prefers that all signs not be hand made.
5. There must be an adult on floats which carry children.
6. No Santa Claus or Mrs. Santa Claus suits are allowed. The parade organizers will provide the parade's Santa.
7. Throwing of candy or any object from parade entrants on moving vehicles will not be allowed.
8. Individuals and organizations are expected to perform courteously, in good taste, and with safety in mind at all times during the parade.
9. Parade participants are expected to behave in a courteous manner.
10. Obscene gestures will not be tolerated.
11. It is the responsibility of parents with children participating in the parade to make necessary arrangements to have children met and picked up at designated points.
12. Maximum allowable height of entries is 15 feet.
13. Fire extinguishers are required on all floats.
14. No one may get on or off a float or entry once it has started on the parade route.
15. No parade participant will be allowed to have a loaded firearm at any time.
16. No smoking or alcoholic beverages are allowed at any time before or during the parade including all staging and breakdown areas.
17. Lone riders, lone walkers or any unregistered units will not be allowed in the parade.
18. No vehicles or commercial vehicles will be allowed to accompany entries unless previously approved by the Parade Committee. Support vehicles for marching units will not be allowed to accompany units in the parade.
19. No car clubs or motorcycle clubs permitted.
20. Bands are encouraged to play as continuously as possible.
21. Proper unit spacing and parade pace are critical to the quality and success of the parade. Show and drill routines by marching units are encouraged, but they must maintain the forward motion of the parade at the established pace. **NO STOPPING.**
22. Musical units must play Holiday/Christmas music.
23. This is a Christmas parade and children are especially encouraged to participate. Commercial handmade floats are welcome, and tasteful advertising, incorporated in the holiday theme, is allowed.
24. Parade units will follow instruction from the parade staff and police officers.
25. Use of any political sign, social or political material, or improper use of the American flag is not permitted. The word, Christmas, must be spelled out, not abbreviated Xmas.
26. Fees will not be waived for governmental and emergency services units.
27. No sounding of sirens will be allowed.

The 2016 Rocky Mount Christmas Parade is presented through the joint effort of concerned citizens, Rocky Mount Parks & Recreation, and the City of Rocky Mount.

